



## **The Let Me Learn Professional Learning Process Participation in the 2011/2012 LML Training**

### **What?**

The Let Me Learn Process<sup>®</sup> is an advanced learning system which provides individuals with the means to articulate who they are as learners. This self-awareness leads to the development of strategies specific to the learners' effective use of their learning processes in order to maximise their learning potential. Learners become better equipped to take control of their own learning. They analyse themselves what they are expected to do and know how they can still meet learning objectives even when there is a mismatch between task requirements and learning profiles. Learning becomes more student-centred, focused, self-directed and intentional.

### **Why?**

- To enhance your professional development
- To understand better your students' needs and cater for them more effectively
- To help students be more autonomous and responsible for their own learning

### **How?**

- **Regular attendance** to the LML training spread between mid-November and mid-May involving:
  - a preliminary meeting with all participants prior to the beginning of the actual training
  - 6 sessions of 2 hours each
  - 2 whole-day seminars held during normal school hours
  - 2 school visits where theory is applied within your classrooms\*

\* Participating administrators will discuss action plans targeting LML implementation within their schools.

- **The gradual construction of a LML portfolio** consisting of:
  - readings specific to the sessions being held
  - 3 reflective journal entries concerning one's growing experience/ expertise in the process
  - the build-up of a classroom/ individual student profile\*
  - 2 lesson plans linked with LML practices\*
  - a personal strategy card

\* Participating administrations will be asked to provide a staff profile and a PDP concerning LML.

Successful completion of the training is awarded a **Practitioner's Certificate**. ATTENDANCE AND PUNCTUALITY ARE ESSENTIAL! Educators who miss more than 2 sessions or a whole-day seminar will be asked to stop the training and resume the following year. Educators who complete the training, but fail to hand in the basic requirements by its end will obtain a **Certificate of Attendance**.

### **Where?**

⇒ Pembroke Primary School (new school near swings)

### **When?**

- Sessions will be held on appointed dates as per assigned group (refer to attached time-table):
  - **Group 1** → **Tuesday afternoon 12.00 – 2.00**
  - **Group 2** → **Wednesday morning 8.45 – 10.45**
  - **Group 3** → **Thursday afternoon 12.00 – 2.00**
  - **Group 4** → **Friday morning 8.45 – 10.45**

Each group consists of 15 educators. Placings will be at the discretion of the LML team. However, if there are hitches with school time-tables, **you are asked to indicate your wish to attend any specific group on the application form.**

### **What then?**

The year following the training, participants are entitled to **Mentoring**. The LML trainers offer their guidance to help in the implementation of LML within classrooms on a fuller scale. Help ranges from profiling students to planning lessons and co-teaching. Those who make use of this service will receive a **Certificate of Mentored Practice**.

<b>Dates for LML PLP 2011 – 2012</b>			
<b><u>Introductory meeting</u></b>	<b>Wed 9<sup>th</sup> November</b>	<b>3.00 – 3.45 pm.</b>	<b>All participants are required to attend</b>
<b>Session 1</b>	Tue 15 <sup>th</sup> November	12.00 – 14.00	Group 1
	Wed 16 <sup>th</sup> November	8.45 – 10.45	Group 2
	Thurs 17 <sup>th</sup> November	12.00 – 14.00	Group 3
	Fri 18 <sup>th</sup> November	8.45 – 10.45	Group 4
<b>Session 2</b>	Tue 22 <sup>nd</sup> November	12.00 – 14.00	Group 1
	Wed 23 <sup>rd</sup> November	8.45 – 10.45	Group 2
	Thurs 24 <sup>th</sup> November	12.00 – 14.00	Group 3
	Fri 25 <sup>th</sup> November	8.45 – 10.45	Group 4
<b>1<sup>st</sup> School Visit – Awareness Session by Trainer 28<sup>th</sup> November – 10<sup>th</sup> December</b>			
<b>Session 3</b>	Tue 10 <sup>th</sup> January	12.00 – 14.00	Group 1
	Wed 11 <sup>th</sup> January	8.45 – 10.45	Group 2
	Thurs 12 <sup>th</sup> January	12.00 – 14.00	Group 3
	Fri 13 <sup>th</sup> January	8.45 – 10.45	Group 4
<b>Seminar 1</b>	Thursday 26 <sup>th</sup> January	8.30 – 14.30	Participants will be asked to choose ONE of these two dates at a later stage
	Friday 27 <sup>th</sup> January	8.30 – 14.30	
<b>Session 4</b>	Tue 28 <sup>th</sup> Feb	12.00 – 14.00	Group 1
	Wed 29 <sup>th</sup> Feb	8.45 – 10.45	Group 2
	Thurs 1 <sup>st</sup> March	12.00 – 14.00	Group 3
	Fri 2 <sup>nd</sup> March	8.45 – 10.45	Group 4
<b>2<sup>nd</sup> School Visit – Lesson 1 8<sup>th</sup> March – 22<sup>nd</sup> March</b>			
<b>Seminar 2</b>	Tue 27 <sup>th</sup> March	8.30 – 14.30	Participants will be asked to choose ONE of these two dates at a later stage
	Wed 28 <sup>th</sup> March	8.30 – 14.30	
<b>Session 5</b>	Tue 17 <sup>th</sup> April	12.00 – 14.00	Group 1
	Wed 18 <sup>th</sup> April	8.45 – 10.45	Group 2
	Thurs 19 <sup>th</sup> April	12.00 – 14.00	Group 3
	Fri 20 <sup>th</sup> April	8.45 – 10.45	Group 4
<b>3<sup>rd</sup> School Visit – Lesson 2 Wed 2<sup>nd</sup> May – 16<sup>th</sup> May</b>			
<b>Session 6</b>	Tue 22 <sup>nd</sup> May	12.00 – 14.00	Group 1
	Wed 23 <sup>rd</sup> May	8.45 – 10.45	Group 2
	Thurs 24 <sup>th</sup> May	12.00 – 14.00	Group 3
	Fri 25 <sup>th</sup> May	8.45 – 10.45	Group 4

