

Let Me Learn Professional Learning Process Logistics for Practitioners

The Let Me Learn Training sessions will be carried out between the 15th of November and the 25th of May. We strongly recommend that you keep the slot assigned to you. However, should you be unable to attend for one of the sessions, please make sure that you attend another slot of that same session. (Each session is repeated 4 times)

The completion of the course leads to a Practitioner's Certificate. However, participants who miss more than 2 hours will be given a Certificate of Attendance. The same applies for participants who do not manage to hand in the course requirements by the closing date. Participants who miss more than 2 hours, especially a whole day seminar, are advised to stop the training and then resume the training the following year.

The training includes six two-hour sessions and two full day seminars. The first day seminar will be held on the 26th and the 27th of January. The second day seminar will be held on the 27th and the 28th of March. You will be asked to choose a date at a later stage.

Two schools visits by the LML trainers to your class will be held in March and in May. We will make an appointment with each of you later on. During this visit, the teacher, together with any support needed from the LML trainer, will deliver a lesson using the LML Process.

During the course of the training, you will be required to carry out some work including:

1. **Readings** that will be assigned in order to help you prepare yourself for the sessions, as well as to provide further information.
2. A total of **three written reflective journals** which will be collected during the training. The LML Professional Learning Process is one of reflection. These reflections are given a lot of importance since these show your growth throughout the process. These journals are to be sent by email.
3. A copy of your **power card/strategy card** reflecting those strategies you would apply when faced with a particular difficult learning situation.
4. **Two lesson plans** prepared by you in conjunction with your specific **class/individual profile**. These lesson plans will be tried out with your students with the help and support of one of the trainers. A **self-evaluation** giving a detailed analysis of the lesson will also be collected. Further details will be given in due course.

After the training has ended, we offer mentoring services. Mentoring entails the offering of support you may need... either by email, by phone, or by making an appointment to visit your school.

Should you have any further questions or require any assistance, please do not hesitate to contact one of the trainers either at the office on ☎ **2340 2554** or by email on info@letmelearnmalta.org. Should you wish to contact us at Pembroke primary school, the telephone number is **2127383502/3/4**. However, please note that we will only be at the school during training hours.